



Food & Craft Vending Application Neighborhood Festivals

The International Festival of Arts & Ideas seeks licensed food and craft vendors.

Application Deadline - May 6, 2018

Neighborhood Festival vending opportunities

When: May 19th, 20th, 26th. Set up/breakdown will be 2 hours prior to and immediately after the vending times listed in the application. ALL vendors must be ready for health inspection 1hr prior to the event and must remain through the scheduled times for each event

Where:

Hillfest, May 19th. Cornell Scott Hill Health Center, 428 Columbus Ave (Parking lot opposite)

Dixwell Neighborhood Festival & Freddy Fixer Parade, May 20th. Stetson Library 200 Dixwell Ave. (Parking Lot behind the Plaza) Please note there will be no vending allowed on the parade route or in Dixwell Plaza itself.

Fair Haven Neighborhood Festival. May 26th. Criscuolo Park, James St & Chapel.

Cost:

There is no charge for Craft vending at any Neighborhood Festival.

There is a \$25 for Food vending with a truck or cart at Hillfest and Fair Haven.

There is a \$50 dollar fee for Dixwell/Freddy Fixer Parade.

NOTE: We are not accepting applications from food vendors who require tents or running water. Tents will be provided for craft vendors.

The Festival will:

» Actively market the presence of vendors at the Festivals.

Requirements:

Please include with this application copies of all required documents listed below. Applications without the required documentation will not be considered.

» **City Vendor License.**

If you do not have one please provide a copy of your government issued photo ID.

» **Health Department License, or paid receipt (For Food Vendors Only)** Contact the New Haven Department of Health at 54 Meadow Street, New Haven or call 203.946.8174.

» **Certificate of Insurance:** Comprehensive General Liability coverage for not less than \$1,000,000.00. The International Festival of Arts & Ideas must be named as additionally insured for the length of vending.

» **Sales and Use Tax Permit:** Contact the Department of Revenue Services at 860.297.5880 or visit them online at <http://www.ct.gov/drs/>.



FOOD & CRAFT VENDING APPLICATION **Neighborhood Festivals**

Please note: This is an application for space – not a contract.

Please note: fees must be paid by cash, credit card, or money order. We no longer accept checks.

Please do NOT include payment at this time.

PLEASE PROVIDE THE FOLLOWING REQUIRED INFORMATION:

Business Name:

Contact Person:

Address:

Business Phone: _____ Cell: _____

Email: _____

***Please attach a list of offerings and prices along with a photo of your cart/truck with your application.**

Please mark the dates you are interested in:

Hillfest. May 19th 1p-5p

Dixwell, Freddy Fixer Parade & Festival May 20th 12n-7p`

Fair Haven. May 26th 12n-4p

Questions? vending@artidea.org or (203) 498-3730

Send Completed Applications To:

Email: vending@artidea.org

Mail: Operations Manager, International Festival of Arts & Ideas, 195 Church Street, 12th Floor, New Haven, CT 06510

Fax: 203-498-2106