

## Non Food Vending Application (Peddler/Hawkers)

The International Festival of Arts & Ideas seeks licensed arts & crafts vendors.

### Application Deadline - May 3<sup>rd</sup>, 2019

#### Festival on the Green weekends

The Festival is seeking vendors for our weekend activities and headliner concerts.

**When:** June 8<sup>th</sup>, 9<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup> and 22<sup>nd</sup>. Set up/breakdown will be 1 hour prior and immediately after the vending times listed on the application form below. ALL vendors will be required to remain on Temple Street from set up until the end of the events.

**Where:** Temple Street between Elm & Chapel

**Rate:** The day rate for all vendors is \$20. Tents and tables WILL NOT BE provided.

#### New this year. Friday vending on the Green.

The Festival is seeking a small number of vendors for our two Friday evening events.

**When:** June 14<sup>th</sup> and 21<sup>st</sup>, times listed on the application form below.

**Where:** On the Lower Green chip path, adjacent to Temple Street

**Rate:** No charge this year. Tents and tables will be provided.

#### Neighborhood Festival events.

The Festival is seeking vendors for our Neighborhood Festivals in The Hill, Fair Haven and Dixwell.

##### **When & Where:**

May 18<sup>th</sup> The Hill - Cornell Scott Hill Health Center, 400 Columbus Ave.

May 25<sup>th</sup> Fair Haven - Criscuolo Park, Chapel and James Streets.

June 1<sup>st</sup> Dixwell - Scantlebury Park, 139 Ashmun Street.

Times listed on the application form below.

**Rate:** No charge this year. Tents and tables will be provided.

#### **NOTE:**

**City licensed vendors preferred. Non licensed vendors must have a CT Sales tax number and valid ID.**

#### **The Festival will:**

- » Actively market the presence of vendors at the Festival.
- » Provide vehicle passes for access to Temple Street on weekends.

#### **Requirements:**

**Please include with this application copies of all required documents listed below. Applications without necessary documentation will not be considered.**

» **Current City of New Haven Peddler/Hawker License:** Contact the New Haven Department of Buildings and Permits at 200 Orange Street, or call 203.946.8388 (M-F, 9:00AM - 1:00PM Only).

Note: Permit processing takes approximately 2 weeks.

» **Valid Government issued ID of the owner.**

» **Certificate of Insurance:** Comprehensive General Liability coverage for not less than \$1,000,000.00. The International Festival of Arts & Ideas must be named as additionally insured for the period of vending.



# NON FOOD VENDING APPLICATION

Please note: The application deadline for all events is May 10<sup>th</sup>. No payments are required at this time. You will be notified by email of your acceptance and billed for and weekend days at that time.

**PLEASE NOTE: fees must be paid by cash, credit card, or money order. We no longer accept checks.**

PLEASE PROVIDE THE FOLLOWING REQUIRED INFORMATION:

Business Name:

\_\_\_\_\_

Contact Person:

\_\_\_\_\_

Address:

\_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

**\*Please provide a description of your merchandise and if possible a picture of your booth.**

**Please mark the dates you are interested in:**

### **Weekend Dates & Times**

Saturday 6/8  
12n-10p

Sunday 6/9  
12n-9p

Saturday 6/15  
12n-10p

Sunday 6/16  
12n-9p

Saturday 6/22  
12n-9p

### **Weekday Dates & Times**

Friday 6/14  
5p-9p

Friday 6/21  
5p-9p

### **Neighborhood Festival Dates & Times**

Saturday 5/18  
1p-5p

Saturday 5/25  
12n-4p

Saturday 6/1  
12n-5p

**Questions?** [vending@artidea.org](mailto:vending@artidea.org) or (203) 498-3730

**Send Completed Applications To:**

**Email:** [vending@artidea.org](mailto:vending@artidea.org)

**Mail:** Operations Manager, International Festival of Arts & Ideas, 195 Church Street, 12th Floor, New Haven, CT 06510

**Fax:** 203-498-2106